

REID ROAD MUNICIPAL UTILITY DISTRICT NO. 2
NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold their regular monthly meeting, open to the public at 11245 Harvest Bend Boulevard, Houston, Harris County, Texas, a designated meeting place of the District.

The meeting will be held on **February 20, 2019, at 6:30 p.m.**, to consider and authorize any action related to the following:

1. Operations and maintenance report for joint sewage treatment plant ("JSTP"), including:
 - a. Update on mercury excursion reporting to the TCEQ;
2. Bookkeeper's report for JSTP;
3. Engineering report for JSTP and joint facilities, including:
 - a. Status of installation of sludge thickener, blowers, and U.V. system improvements, among others reflected in capital improvement project report;
 - b. Review of waste discharge permit renewal;
4. Status of effluent re-use agreement, permit, and related application to the Texas Commission on Environmental Quality (with The Lakeside Club);
5. Joint Constable patrol report;
6. Approve minutes of prior Board of Directors meeting(s);
7. Constable patrol report;
8. Update on Harvest Bend-The Village HOA for park/playground rehabilitation/upgrade;
9. Tax Assessor's report, including status of delinquent taxes, payment of invoices, collection accounts, and review Strategic Partnership Agreement revenue report(s);
10. Delinquent Tax Collections Attorney report, including termination of water service, foreclosure proceedings, installment agreements, and filing proofs of claim(s);
11. Review draft operating budget for fiscal year ending March 31, 2020;
12. Status of final audit and execution of developer Receipts;
13. Review proposed Series 2019 Refunding Bonds, including, as applicable:
 - a. Approve Preliminary Official Statement, plan of financing, and schedule and other matters in connection with the issuance, sale, delivery and closing of the Refunding Bonds;
 - b. Authorize designated Board representative to approve Term Sheet and Bond Purchase Agreement in connection with the purchase of the Refunding Bonds;
 - c. Approve selection of Underwriter and acknowledge MSRB G-17 letter;
 - d. Engage Special Tax Counsel;
 - e. Approve Financial Advisor's disclosure/fee letter;
 - f. Designate Paying Agent/Registrar, Escrow Agent, and Verification Agent, and approval of corresponding agreements relative to the Refunding Bonds;
 - g. Adopt an Order authorizing the issuance, sale and delivery of the Refunding Bonds;

- h. Authorize Attorney and Financial Advisor to take all necessary action in connection with the issuance of the Refunding Bonds, and any other matters concerning the Refunding Bonds including documentation required for inclusion in the transcript of proceedings for the Attorney General of the State of Texas;
14. Bookkeeper's report, including invoices, investment transactions, payroll processing including corresponding agreement(s), and any applicable budget amendments;
 15. Financing/reimbursement requests, site/facility conveyances, annexation status, possible amendment of Utility Development Agreement(s), and other development matters for:
 - a. 9.832-acre tract owned by Peltier Windfern, L.L.C.;
 - b. 8.26-acre tract owned by G.L. Machine Works;
 16. Engineering report, including:
 - a. Status of design, advertisement for bids, and/or award of contracts for repair or construction of facilities;
 - b. Status of construction projects, including approval of pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - i. Sanitary sewer rehabilitation project (*Texas Pride Utilities*);
 - c. Additional utility capacity requests;
 - d. Review options for use of surplus construction funds;
 - e. Discuss the request for water capacity for Fire Protection;
 - f. Discussion of possible annexations;
 17. Operation and maintenance report, including:
 - a. Repair of facilities, appeals of District charges, and collection/uncollectible accounts;
 - b. Status of mowing/maintenance issues;
 - c. Status of interconnect/water supply for West Harris County MUD No. 21, including possible amendment of agreement;
 - d. Water Wise program participation;
 - e. Authorize Operator to provide required information to District receiving water through Emergency Interconnect relative to Consumer Confidence Reports;
 - f. Status of fire hydrant maintenance;
 - g. Consider and review annual survey of wage rate scales;
 18. Status of park management/maintenance for The Park at Willbern;
 19. Directors Reports, including:
 - a. Updates from NHCRWA;
 20. Review emergency communications protocol;
 21. Review Investment Policy;
 22. Approve filing of District's financial report with Comptroller;
 23. Review of insurance policies (*expire on March 31, 2019- Aquasurance AJG*);
 24. Review Ethics Policy;
 25. Review Computer Usage Policy, Director device issues, and website updates;

- 26. Attorney's Report, including:
 - a. Electronic records/signatures, retention and related policies;
- 27. 2019 Directors Election Matters, including:
- 28. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
- 29. Reconvene in open session, and authorize any action resulting from executive session;
- 30. Discussion regarding pending business and matters for possible placement on future agendas.



ROACH & MITCHELL, PLLC

By: 
Jonathan A. Roach

Persons with disabilities who require auxiliary aids or services at the meeting should contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting for appropriate arrangements.